

Mary Calvert Management  
and property owners  
reserve the right not to  
accept certain breeds of dogs.

Applicant(s) gross  
income must be at least 3  
times the rent to qualify.

## Mary Calvert Management

RE/MAX Properties, Inc.  
2630 Tenderfoot Hill Dr.  
Colorado Springs, CO 80906  
Office: 719-540-3697 x.7  
Fax: 719-520-3466  
[www.marycalvert.com](http://www.marycalvert.com)

Monthly rent \_\_\_\_\_

Approved by \_\_\_\_\_

Possession Date \_\_\_\_\_

Date \_\_\_\_\_

### Lease Application

Today's Date \_\_\_\_\_ Property Applied for \_\_\_\_\_

I/We understand that a credit report will be ordered in conjunction with this lease application; and a criminal investigation/records check may be ordered in conjunction with this application. In the event any derogatory, inaccurate, substantially false, or unverifiable information is listed below, or on my/our credit report(s), or in my/our criminal investigation check(s), I/we understand that this application to lease may be turned down by Mary Calvert Management. I/We specifically authorize Mary Calvert Management to verify my/our employment and mortgage or rental history in conjunction with processing this application.

In the event more than one application is received for a property, the more qualified applicant will be offered a lease on the property. This application shall become a part of your lease, if you are accepted. Any misstatement or inaccuracy, whether intentional or inadvertent, shall be grounds for us to terminate any lease you enter into. **A thirty-five dollar (\$35.00) non-refundable application fee is charged to each adult or a fifty dollar (\$50.00) non-refundable application fee is charged for a married couple to defray processing and credit report costs.** Please obtain your receipt when you turn in this application.

**NOTICE: Landlord Agents: A landlord agent (or listing agent) works solely on behalf of the landlord to promote the interests of the landlord with the utmost good faith, loyalty and fidelity. The agent negotiates on behalf of and acts as an advocate for the landlord. The landlord's agent must disclose to potential tenants all adverse material facts actually known by the landlord's agent about the property. A separate written listing agreement is required which sets forth the duties and obligations of the broker and the landlord.**

How did you hear about our company (circle)?    marycalvert.com website    Realtor.com    Rentals.com

Other: \_\_\_\_\_

**Applicant (1) Information**

Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_ Jr/Sr \_\_\_\_\_  
SS# \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Email \_\_\_\_\_ Cell # \_\_\_\_\_ Work # \_\_\_\_\_

**Current Address**

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone # \_\_\_\_\_ How Long Lived Here? \_\_\_\_\_  
Landlord or Mortgage Co. \_\_\_\_\_ Phone # \_\_\_\_\_

**Previous Address**(if at current address for less than 3 years)

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone # \_\_\_\_\_ How Long Lived Here? \_\_\_\_\_  
Landlord or Mortgage Co. \_\_\_\_\_ Phone # \_\_\_\_\_

**Employment Status**

Full Time \_\_\_\_\_ Part Time \_\_\_\_\_ Unemployed \_\_\_\_\_ Student \_\_\_\_\_ Retired \_\_\_\_\_  
Employer Name \_\_\_\_\_ Employer Phone # \_\_\_\_\_  
Address \_\_\_\_\_ Supervisor \_\_\_\_\_  
How Long? \_\_\_\_\_ Position \_\_\_\_\_ Rank/Rate/Pay Grade \_\_\_\_\_  
Monthly Income (Gross) \$ \_\_\_\_\_  
Other Source(s) of Income \_\_\_\_\_ Amount(s) \$ \_\_\_\_\_

Applicant (1) Signature \_\_\_\_\_ Date \_\_\_\_\_

**Applicant (2) Information**

Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_ Jr/Sr \_\_\_\_\_  
SS# \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Email \_\_\_\_\_ Cell # \_\_\_\_\_ Work # \_\_\_\_\_

**Current Address**

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone # \_\_\_\_\_ How Long Lived Here? \_\_\_\_\_  
Landlord or Mortgage Co. \_\_\_\_\_ Phone # \_\_\_\_\_

**Previous Address**(if at current address for less than 3 years)

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone # \_\_\_\_\_ How Long Lived Here? \_\_\_\_\_  
Landlord or Mortgage Co. \_\_\_\_\_ Phone # \_\_\_\_\_

**Employment Status**

Full Time \_\_\_\_\_ Part Time \_\_\_\_\_ Unemployed \_\_\_\_\_ Student \_\_\_\_\_ Retired \_\_\_\_\_  
Employer Name \_\_\_\_\_ Employer Phone # \_\_\_\_\_  
Address \_\_\_\_\_ Supervisor \_\_\_\_\_  
How Long? \_\_\_\_\_ Position \_\_\_\_\_ Rank/Rate/Pay Grade \_\_\_\_\_  
Monthly Income (Gross) \$ \_\_\_\_\_  
Other Source(s) of Income \_\_\_\_\_ Amount(s) \$ \_\_\_\_\_  
Applicant (2) Signature \_\_\_\_\_ Date \_\_\_\_\_

**Vehicles**

Auto Make \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Tag# \_\_\_\_\_ State \_\_\_\_\_  
Auto Make \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Tag# \_\_\_\_\_ State \_\_\_\_\_  
Additional Vehicles \_\_\_\_\_

**Criminal/Occupants/Pet Information**

Have you or anyone who will be living in the home ever been convicted of or plead guilty to a crime? If YES, please give details of all \_\_\_\_\_

Will anyone not listed on this application be staying in the home? Yes \_\_\_\_\_ No \_\_\_\_\_  
If YES, how many and what is/are the relationships? \_\_\_\_\_  
Do you have Pets? \_\_\_\_\_ How many? \_\_\_\_\_ Type(s) \_\_\_\_\_ Breed \_\_\_\_\_

**In Case Of Emergency**

Applicant (1) Nearest Living Relative \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ Relationship \_\_\_\_\_  
Applicant (2) Nearest Living Relative \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ Relationship \_\_\_\_\_